

## **Terms and Conditions – Olinda School – Brazil.**

### **Enrolment**

The student must (1) fill in the Registration Form online, and (2) provide the payment. Registration will be considered valid when the conditions above are met. The student will receive a confirmation message.

### **Absence and course interruption**

Olinda School reserves the rights of not making any kind of refund if the student misses classes or decides to drop the course or decide to cancel his/her stay in Brazil.

Olinda School may examine extreme cases, such as repatriation for health reasons, or certified illness only. In these cases, the lessons left may be postponed for a second stay or refunded.

### **Cancellation/Termination policies - Refund**

'Cancellation' refers to the period up to the start date of the first course you are attending.

For cancellations due to visa rejections, a written notification and receipt of relevant supporting documentation must be presented to Olinda School at least 15 days before the arrival date listed on the booking confirmation form. Upon receipt of relevant supporting documentation, 100% of the tuition, accommodation will be refunded. A cancellation fee equivalent to 1 week of accommodation and tuition will apply if we receive written evidence of visa rejection less than 15 days prior to the arrival date.

For non-visa-related cancellations and postponements made 15 days or more before the arrival date on the booking confirmation form, 60% of the tuition and 100% of the accommodation fees paid will be refunded. For non-visa-related cancellations and postponements made less than 15 days before the arrival date, 50% of the tuition and accommodation fees paid will be refunded.

In all cases, the express mail fee, registration fee, bank transfer or credit card fee, differences due to currency exchange rate changes, and any other service charged are non-refundable.

'Termination' means stopping or leaving all or part of the course or courses booked, including extensions, once the first class has started.

In all cases, no refunds will be made after the arrival date listed on the booking confirmation form. Students who terminate their program may not be eligible to receive a certificate of completion.

All the cancellation requests must be written and be sent to the direction of Olinda School.

Please note that cancellations/terminations are outstandingly rare in our market.

### **Behavior**

Should a student show an abnormal behavior or bad intentions against the school, teachers, students, or Brazilian laws, Olinda School reserves the right to exclude him/her from the school at any time.

### **Insurance**

Students are advised to take out medical and personal insurance before leaving their home country. Olinda School declines all responsibility for thefts, damages or losses. However, the school will not be indifferent to their students, always trying to help them in all situations.

### **Use of Promotional Photographs and Video Footage**

Olinda School may take promotional photographs and video footage of students in order to use as its promotional material. Should the participant disagree he/she must precisely indicate this in writing on the registration form.

### **Holidays**

There will be no extra group classes to compensate for holidays.

If there are 2 holidays during the same week, students will have extra classes to compensate for 1 of those 2 holidays.

Students taking private classes will always have extra classes to compensate for holidays.

Accepting this term the student confirms that has the knowledge of the holidays in our country. This information is available on our website.

### **Course Features**

- The courses may be individual or in groups; prices will vary accordingly.
- During busy periods, lessons may be transferred to the afternoon.
- One-hour lesson lasts 50 minutes;
- Course fee includes: tuition, student advising service and certificates.

### **Cultural Classes**

No matter the program the students chose, the school offers for free: 1 hour per week of Capoeira, dance, percussion, culture class, Brazilian cine sessions and cooking classes.

These activities take place once a week in a day and time fixed and can not be repeated. The school reserves the right to change these activities at any time or not performing them by force majeure.

### **Accommodation**

Olinda School can arrange accommodation (hotels, hostels, *pousadas* or house/apartment rentals) these prices are under consultation 45 days start the course and depend on the high or low seasons.

In case of the student decides to stay in a Homestay he/she will receive on the first day at the school the Duties of the Students Document.

### **Transfer**

When chose this option the student will provide flight number, date, hour (12:00h midday and 00:00h midnight)15 days before his/her arrival.

When the flights come earlier, the students has to wait for our driver, they have to inform us of delays or cancellation in time to reschedule the service.

It is the policy of the airport does not allow park without flight information.

Please, the most important flight to us is the one which is coming to Recife we need this information for offering a best service to our clients. Our transfer does not include carrying big objects as a bicycle. The student will need to pay an extra transfer fee for this service.